



IREDLELL COUNTY *ARES* FORMAL MESSAGE FORM

Preamble

NUMBER	PRECEDENCE	HX	STATION OF ORIGIN	CHECK	PLACE OF ORIGIN	TIME FILED	DATE
						[0001 - 2359 L]	[m m m d d]

Address TO: _____

ADDRESS : _____

CITY: _____ STATE: _____ ZIP : _____

HOME-BUS. PHONE: _____ CELL PHONE: _____

["BREAK FOR TEXT"] AND PAUSE FOR FILLS

Text

								5
								10
								15
								20
								25
								30
								35
								40

["BREAK, THE SIGNATURE IS"]

Signature: _____ AGENCY: _____

PRINT NAME: _____ ADDRESS: _____

TITLE: _____ HOME-BUS. PHONE: _____ CELL PHONE: _____

ARES RADIO HANDLING RECORD

REC'D FROM:	MODE:	SENT TO:	MODE:
DATE: <small>MONTH - DD</small>	TIME: <small>LOCAL</small>	HRS <small>0001 - 2359</small>	DATE: <small>MONTH - DD</small>
			TIME: <small>LOCAL</small>
			HRS <small>0001 - 2359</small>

AGENCY HANDLING RECORD

GIVEN TO:	METHOD:	DELIVERED BY:	METHOD:
DATE: <small>MONTH - DD</small>	TIME: <small>LOCAL</small>	HRS <small>0001 - 2359</small>	DATE: <small>MONTH - DD</small>
			TIME: <small>LOCAL</small>
			HRS <small>0001 - 2359</small>

HANDLING INSTRUCTIONS:

HX A - (FOLLOWED BY NUMBER) COLLECT LANDLINE DELIVERY AUTHORIZED WITHIN _____ MILES. (IF NO NUMBER, AUTHORIZATION IS UNLIMITED.)

HX B - (FOLLOWED BY NUMBER) CANCEL MESSAGE IF NOT DELIVERED WITHIN _____ HOURS OF FILING TIME; AND SERVICE ORIGINATING STATION.

HX C - REPORT DATE AND TIME OF DELIVERY (TOD) TO ORIGINATING STATIONS (ARES-REPLY IN MONTH - DD - 24 HOUR FORMAT)

HX D - REPORT TO ORIGINATING STATION THE IDENTITY OF STATION FROM WHICH RECEIVED, PLUS DATE AND TIME. REPORT IDENTITY OF STATION TO WHICH RELAYED, PLUS DATE AND TIME, OR IF DELIVERED REPORT DATE, TIME AND METHOD OF DELIVERY. (ARES-REPLY IN MONTH - DD - 24 HOUR FORMAT)

HX E - DELIVERING STATION GET REPLY FROM ADDRESSEE, AND ORIGINATE A MESSAGE BACK.

HX F (FOLLOWED BY NUMBER) HOLD DELIVERY UNTIL _____ (DATE) (ARES-USE MONTH - DD - 24 HOUR FORMAT)

HX G - DELIVERY BY MAIL OR LANDLINE TOLL CALL NOT REQUIRED. IF TOLL OR OTHER EXPENSE INVOLVED, CANCEL MESSAGE AND SERVICE ORIGINATING STATION.